

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**  
**Annual Report and Financial Statements**  
**Year ended 31 August 2020**

Company Registration Number  
10571263 (England and Wales)

**Feltons**  
**Chartered Accountants**

**Birmingham**  
**B1 3JR**

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Report and Financial Statements**  
**Year ended 31 August 2020**

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**Reference and Administrative Details**

Members	Appointment	Resignation
Roy Fackrell	16 January 2017	Not applicable
Edward Wright	16 January 2017	Not applicable
Paul Griffiths	16 January 2017	Not applicable
Naeem Aslam	7 January 2019	Not applicable
Stephen Griffin	7 January 2019	Not applicable
Trustees	Appointment	Resignation
Roy Fackrell (Chairperson)	18 January 2017	Not applicable
Maneer Samad (CEO and Accounting Officer)	18 January 2017	Not applicable
Nadeem Bhatti (Director of School Improvement)	1 February 2018	Not applicable
Edward Wright	18 January 2017	Not applicable
Paul Griffiths	7 January 2019	Not applicable
Suhail Tarafdar	7 January 2019	Not applicable
Naeem Aslam (Director of Finance)	7 January 2019	Not applicable
Annette Gurney	20 March 2019	Not applicable
Rahat Ali Karim	4 November 2020	Not applicable
Senior management team		
• Principal	Maneer Samad	
• Assistant principal	Benjamin Hughes	
• Assistant principal	Yogita Patel	
• Lead Practitioner	Daniel Hemmings	
Company name	Westminster Academy Trust	
Principal and registered office	Stamford Road Birmingham B20 3PN	
Company registration number	10571263	
Independent auditor	Feltons 8 Sovereign Court 8 Graham Street Birmingham B1 3JR	
Bankers	Lloyds Bank 162 Soho Road Birmingham B21 9LN	
Solicitors	Anthony Collins PLP 134 Edmund Street Birmingham B3 2ES	

**Westminster Academy Trust**  
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**Trustees' report for the year ended 31 August 2020**

The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The academy trust operates an academy for pupils age 3 to 11 serving a catchment area in Birchfield, Birmingham. It has a pupil capacity of 459 full time equivalents and had a roll of 472 in the school census on 1 October 2020.

**Structure, Governance and Management**

**Constitution**

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees of Westminster Academy Trust are also the directors of the charitable company for the purposes of company law. The charitable company operates as Westminster Academy Trust.

Details of the trustees who served during the year and to the date these accounts are approved are included in the Reference and Administrative details on page 1.

**Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**Trustees' indemnities**

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000 on any one claim.

**Method of recruitment and appointment or election of Trustees**

The Trustees are recruited by members who will determine the recruitment process, ensuring skills and experience of potential candidates are matched to the requirements of the board.

**Policies and Procedures Adopted for the Induction and Training of Trustees**

New trustees are invited to meet with the Clerk and the Chair of Trustees prior to their first meeting. The trust has subscribed to the National Governors Association.

**Organisational structure**

The board of trustees has established committees and appoints trustees to serve on each of the committees annually. The committees for the period of the report were:

- Finance and General Purposes
- Curriculum
- Human Resources (to be constituted as and when required)
- Head Teacher Performance Management

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**Trustees' report for the year ended 31 August 2020 (continued)**

**Organisational structure (continued)**

The written terms of reference of the committees include the monitoring of the preparation and management of the academy's budget and implementation of the academy's financial management policies, including risk assessment.

The board of trustees also appoints a responsible officer and this role has been fully implemented in accordance with the academy trust's financial procedures.

Decisions relating to monitoring of the preparation and management of the budget are reserved for the board of trustees. Those responsibilities delegated to management include implementation of the curriculum.

**Arrangements for setting pay and remuneration of key management personnel**

The setting of pay and remuneration of the academy's key management personnel is done in accordance with the Pay Policy adopted by the trustees and with regard to the leadership pay scales adopted by the Trust. The trustees have adopted the model policy issued by Birmingham Local Authority. The performance of all personnel and any progression within the Leadership Pay Scale is subject to the process of Performance Management. The Performance Management of the Head Teacher is carried out by a committee of the Trust Board with an independent external advisor.

**Trade union facility time**

Information in accordance with Schedule 2 of the Trade Union (Facility Time Publication Requirements) Regulations 2018 is as follows :

**Relevant union officials**

Number of employees who were relevant union officials during the relevant period	Full-time equivalent number
1	1

**Percentage of time spent on facility time**

Percentage of time	Number of employees
0%	1
1% - 50%	0
51% - 99%	0
100%	0

**Percentage of pay bill spent on facility time**

Total cost of facility time	£1,755
Total pay bill	£1,534,374
Facility time as percentage of total pay bill	0.001%

**Paid trade union activities**

Time spent on paid trade union activities as a percentage of total paid facility time hours	0%
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**Trustees' report for the year ended 31 August 2020 (continued)**

**Related parties and other Connected Charities and Organisations**

As shown in note 22 to the accounts there were no related parties or connected charities and organisations in the year.

**Objectives and activities**

**Objects and aims**

The strategic goal of Westminster Academy Trust is to provide a broad and balanced curriculum to all pupils in accordance with the funding agreement between the academy trust and the Department for Education.

**Objectives, strategies and activities**

The main objectives for the year are:

- To provide a holistic, quality education, thus equipping children with the skills to be successful socially and economically in the future
- To ensure that the Trust provides an excellent education, with a reputation for impactful innovation and high standards
- To ensure that measures to mitigate the negative impact of the Covid 19 pandemic are implemented

The strategies adopted for achieving these objectives are:

- To ensure that the capacity to provide an excellent education and to improve continuously is supported by impactful professional development
- To continue to develop leaders from within, equipping them with necessary skills, knowledge and experience to support the future activities of the MAT
- To develop the Trust Board through recruitment of suitable candidates with a variety of relevant expertise
- To identify and provide additional support for children who are falling behind as a result of disruption to learning caused by the pandemic

Significant activities linked to the trust's charitable activities, and how they further its aims, have been:

- During the period of lockdown and since, senior leaders have established comprehensive measures for infection control and the continuity of learning through innovative approaches to home learning

**Public benefit**

In setting our objectives and planning our activities, the board of trustees has given careful consideration to the general guidance on public benefit published by the Charity Commission on their website at [www.gov.uk/running-charity/managing-charity](http://www.gov.uk/running-charity/managing-charity) in exercising their powers or duties.

Westminster Academy Trust is an equal opportunity employer, and strives to give full and fair consideration to all applicants for employment, training and promotions, irrespective of disability, gender, race, colour or sexual orientation.

**Trustees' report for the year ended 31 August 2020 (continued)**

**Strategic Report**

**Achievements and Performance**

Westminster Primary School continues to be a very popular school that is significantly oversubscribed with waiting lists in every year group from one to six.

**Key Performance Indicators**

The usual key performance indicators with respect to attainment (EYFS GLD, Phonics Check, Key Stage 1, Key Stage 2) are not available due to assessments being cancelled nationally as a result of the Covid 19 pandemic.

The most recent Ofsted judgements (January 2020) were communicated as the result of a Section 8 inspection of a good school. The report states:

'Westminster Primary is the caring heart of the community. Pupils and staff work together to achieve the best possible outcomes. Leaders and staff have high expectations of all pupils. They want the very best for them. Pupils work really hard to meet these goals.'

'Nurturing minds...inspiring excellence is the school's motto. Exciting lessons and opportunities inspire pupils and broaden their view of the world.'

'Children get off to a great start in the early years.'

'Pupils quickly learn to read in the early years.'

'Pupils learn phonics well by the end of Year 1.'

'Mathematics is a strength.'

'Pupils with special educational needs and/or disabilities make strong progress.'

'The focus on well-being and mental health is a strength.'

'Pupils are well prepared for life in modern Britain.'

School Attendance 2019/20 up until the point of lockdown in March 2020 was 95.62 % (this included absences of children who were below statutory school age for part of the academic year).  
(National 2019/20 = 95.7% from data available for Autumn 2019)

- Direct costs as a percentage of total costs were 65.6% (2019 : 66.3%)
- Support costs as a percentage of total costs were 34.4% (2019 : 33.7%)
- Total payroll costs as a percentage of recurring income were 73.5% (2019 : 77.9%)

**Going concern**

After making appropriate enquiries, the board of trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

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**Trustees' report for the year ended 31 August 2020 (continued)**

**Financial Review**

The financial results of Westminster Academy Trust are detailed in the following pages. It is considered that the finances are sound and well established. The principal financial management policies adopted are laid down by the Finance Handbook for Academies published by the ESFA and requirements as laid down by the Academy's Financial Handbook.

The principal funding source is grant income from the ESFA. All expenditure of this grant income is planned to fulfil the objectives and strategies of the Academy.

During the year ended 31 August 2020 total resources expended were £2,412,261 and the surplus income over expenditure was £68,602 which included depreciation of £130,671.

**Reserves Policy**

The trustees continually monitor the reserves of the charitable company. This process encompasses the nature of income and expenditure streams and the need to match commitments with income and nature of reserves.

It is the board of trustees' general policy to continue to build reserves which can be used for future educational purposes.

The academy had total funds at 31 August 2020 of £2,943,519 which included £435,852 restricted funds not available for general purposes of the academy trust, £157,448 of free reserves defined as unrestricted funds available for general purposes and £4,969,219 which can only be realised by the disposal of tangible fixed assets.

The balance on restricted general funds (excluding pension reserve) plus the balance on unrestricted funds was a surplus of £593,300.

In addition, the deficit on the restricted pension fund of £2,619,000 arises from an actuarial deficit on the local government pension scheme which will be dealt with as advised by the actuary.

The trustees regularly review the level of reserves and aim to maintain them at a minimum of one month of expenditure. Budgeted expenditure for 2020/21 is £2,501,511 and hence the minimum target is £208,459. Unrestricted reserves at 31 August 2020 therefore represent 0.76 months.

**Investment Policy**

The Trust Board may consider investments of any surplus.

Any investments are carried out in accordance with the powers vested in the board of trustees.

**Principal Risks and Uncertainties**

The trustees have considered the major risks and uncertainties facing the charitable company which include changes in legislation and regulations and cash flow management and have put in place procedures to deal with these matters.

Attention has also been focussed on non-financial risks arising from fire, health and safety. These risks are managed by ensuring accreditation is up to date, having robust policies in place, and regular awareness training for staff working in these operational areas.

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**Trustees' report for the year ended 31 August 2020 (continued)**

**Fundraising**

The academy trust does not use any external fundraisers. All fundraising undertaken during the period was monitored by the Trustees.

**Plans for Future Periods**

The leadership of the trust has led to effective delivery of aims and objectives to date, most recently validated by the Ofsted inspection in January 2020. The Trust may grow beyond the current position of responsibility for only Westminster Primary School.

**Funds Held as Custodian Trustee on Behalf of Others**

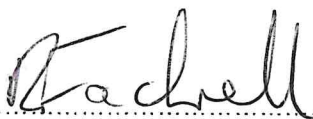
There are no funds that are held by the MAT but are not owned by them.

**Auditor**

Insofar as the Trustees are aware :

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on ... ~~8th December~~ 2020 and signed on the board's behalf by:

 ..... Roy Fackrell - Chair of Trustees

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**Governance statement for the year ended 31 August 2020**

**Scope of Responsibility**

As trustees, we acknowledge we have overall responsibility for ensuring that Westminster Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of trustees has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Westminster Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

**Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The **board of trustees** has formally met 5 times during the year. Attendance during the year at meetings of the board of trustees was as follows :

Trustee	Meetings attended	Out of a possible
Roy Fackrell (appointed 18 January 2017) (Chairperson)	5	5
Maneer Samad (appointed 18 January 2017) (CEO and Accounting Officer)	5	5
Nadeem Bhatti (appointed 1 February 2018) (Director of School Improvement)	3	5
Edward Wright (appointed 18 January 2017)	2	5
Paul Griffiths (appointed 7 January 2019)	0	5
Suhail Tarafdar (appointed 7 January 2019)	0	5
Naeem Aslam (appointed 7 January 2019) (Director of Finance)	4	5
Annette Gurney (appointed 20 March 2019)	3	5

There were no changes in the composition of the board of trustees. The board of trustees continues to maintain responsibility for coverage of activities as mentioned in the aims and objectives. The board has been effective as evidenced by Ofsted inspection judgements. The effectiveness of the board was also validated through an audit of governance. A particular challenge has been to maintain delivery of aims and objectives within the context of the Covid 19 pandemic. The quality of the data used by the board is ensured by internal and external moderation.

A review of governance was undertaken during the year which found that governance of the Trust was effective.

Subsequent to this the following actions were taken :

- The Board will maintain written records of discussions and recommendations following internal assurance audits
- A record of actions will be kept following presentation of the risk register to the Board

The Board maintained effective oversight through regular reports from the principal and reports from an external independent educational advisor.

The trust intends to conduct its next self-evaluation/external review in Summer 2021.

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**Governance statement for the year ended 31 August 2020 (continued)**

The finance and general purposes committee is a sub-committee of the main board of trustees. Its purpose is to report to the Trust Board the outcomes of budget monitoring.

Trustee	Meetings attended	Out of a possible
Roy Fackrell (appointed 18 January 2017) (Chairperson)	3	3
Maneer Samad (appointed 18 January 2017) (CEO and Accounting Officer)	3	3
Naeem Aslam (appointed 7 January 2019) (Director of Finance)	3	3

**Review of value for money**

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the academy trust has delivered improved value for money during the year by :

- The execution of a procurement process for the development of playground and sports facilities
- The execution of a procurement process for the provision of catering services
- The sourcing of supply staff from multiple agencies in order to obtain the most cost-effective personnel solutions

**The Purpose of the System of Internal Control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the academy trust's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Westminster Academy Trust for the period from 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

**Capacity to handle risk**

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period from 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

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**Governance statement for the year ended 31 August 2020 (continued)**

**The Risk and Control Framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has appointed Azets (formerly Baldwins) as an internal auditor.

Their role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- testing of governance and regularity
- testing of purchase systems
- pecuniary interests
- risk management
- budget reporting
- procurement
- payroll
- website compliance

On a termly/quarterly basis, the chairperson of the finance committee reports to the board of trustees, through the finance and general purposes committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

The internal auditor has delivered their schedule of work and no material issues have arisen.

**Review of Effectiveness**

As accounting officer, Maneer Samad (the principal) has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

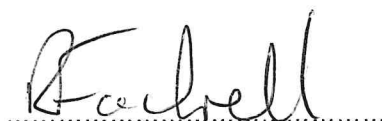
- the work of the internal reviewer
- the work of the external auditor;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.


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**Governance statement for the year ended 31 August 2020 (continued)**

Approved by order of the members of the board of trustees on 8th December 2020 and signed on its behalf by:



Roy Fackrell  
Chair of Trustees



Maneer Samad  
Accounting Officer

**Westminster Academy Trust**  
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**Statement of regularity, propriety and compliance**  
**for the year ended 31 August 2020**

As accounting officer of Westminster Academy Trust I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



..... Maneer Samad – Accounting Officer



..... 2020

**Westminster Academy Trust**  
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**Statement of Trustees' Responsibilities**  
**for the year ended 31 August 2020**

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 24 December 2020 and signed on its behalf by:



..... Roy Fackrell – Chair of Trustees

**Westminster Academy Trust**  
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**Independent Auditor's Report on the Financial Statements to the Members of**  
**Westminster Academy Trust**

**Opinion**

We have audited the financial statements of Westminster Academy Trust (the 'academy trust') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the financial statements :

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education & Skills Funding Agency

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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**Independent Auditor's Report on the Financial Statements to the Members of Westminster Academy Trust**  
**(continued)**

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Other information includes the trustees' report (incorporating the strategic report and the directors' report), the governance statement, and the Accounting Officer's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

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**Independent Auditor's Report on the Financial Statements to the Members of Westminster Academy Trust**  
**(continued)**

**Responsibilities for the financial statements**

As explained more fully in the trustees' responsibilities statement (set out on page 13), the trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the academy trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the academy trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the academy trust to cease to continue as a going concern.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Independent Auditor's Report on the Financial Statements to the Members of Westminster Academy Trust**  
**(continued)**

**Auditor's responsibilities for the audit of the financial statements (continued)**

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Use of our report**

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and the academy trust's members as a body, for our audit work, for this report, or for the opinions we have formed.



**David W Farnsworth FCA (Senior Statutory Auditor)**

For and on behalf of Feltons, Statutory Auditor

8 Sovereign Court

8 Graham Street

Birmingham B1 3JR

 ..... December 2020

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Independent Reporting Accountant's Assurance Report on Regularity to Westminster Academy Trust and the Education and Skills Funding Agency**

In accordance with the terms of our engagement letter dated 10 February 2017 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Westminster Academy Trust during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Westminster Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Westminster Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Westminster Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

**Respective responsibilities of Westminster Academy Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Westminster Academy Trust's funding agreement with the Secretary of State for Education dated 31 January 2017 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw our conclusion includes :

- Consideration of the applicable legislation and the academy trust's funding agreement
- Review and evaluation of the academy trust's system of internal controls
- Examination and assessment of the Accounting Officer's statement on Regularity, Propriety and Compliance
- Examination, on a test basis, of third party evidence supporting income and expenditure
- Review of exceptional and unusual items

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Independent Reporting Accountant's Assurance Report on Regularity to Westminster Academy Trust and the Education and Skills Funding Agency (continued)**

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

The logo for Feltons, featuring the word "Feltons" in a stylized, handwritten blue font.

**David W Farnsworth FCA (Reporting Accountant)**  
For and on behalf of Feltons, Statutory Auditor  
8 Sovereign Court  
8 Graham Street  
Birmingham B1 3JR

 14 December 2020

**Westminster Academy Trust**  
(A Company Limited by Guarantee)

**Statement of financial activities for the year ended 31 August 2020**  
(including income and expenditure account)

	Notes	Unrestricted funds £	Restricted pension fund £	Restricted general funds £	Restricted fixed asset funds £	Total 2019/20 £	Total 2018/19 £
<b>Income from :</b>							
Donations and capital grants	2	-	-	-	9,146	9,146	86,311
Charitable activities :	3						
Funding for the academy trust's educational operations		33,060	-	2,437,663	-	2,470,723	2,413,809
Investments	4	994	-	-	-	994	249
<b>Total</b>		<b>34,054</b>	<b>-</b>	<b>2,437,663</b>	<b>9,146</b>	<b>2,480,863</b>	<b>2,500,369</b>
<b>Expenditure on :</b>							
Charitable activities:							
Academy trust educational operations	5	34,054	74,000	2,173,536	130,671	2,412,261	2,523,151
<b>Total</b>		<b>34,054</b>	<b>74,000</b>	<b>2,173,536</b>	<b>130,671</b>	<b>2,412,261</b>	<b>2,523,151</b>
<b>Net income/(expenditure) before transfers</b>		<b>-</b>	<b>(74,000)</b>	<b>264,127</b>	<b>(121,525)</b>	<b>68,602</b>	<b>(22,782)</b>
<b>Transfers between funds</b>	13	<b>-</b>	<b>-</b>	<b>(29,635)</b>	<b>29,635</b>	<b>-</b>	<b>-</b>
<b>Net income/(expenditure) after transfers</b>		<b>-</b>	<b>(74,000)</b>	<b>234,492</b>	<b>(91,890)</b>	<b>68,602</b>	<b>(22,782)</b>
<b>Other recognised gains/(losses)</b>							
Actuarial gains/(losses) on defined benefit pension schemes	13, 21	-	(537,000)	-	-	(537,000)	(344,000)
<b>Net movement in funds</b>		<b>-</b>	<b>(611,000)</b>	<b>234,492</b>	<b>(91,890)</b>	<b>(468,398)</b>	<b>(366,782)</b>
<b>Reconciliation of funds</b>							
Total funds brought forward	13	157,448	(2,008,000)	201,360	5,061,109	3,411,917	3,778,699
<b>Total funds carried forward</b>		<b>157,448</b>	<b>(2,619,000)</b>	<b>435,852</b>	<b>4,969,219</b>	<b>2,943,519</b>	<b>3,411,917</b>

All of the Academy's activities derive from continuing operations during the above two financial periods.

**Westminster Academy Trust**  
(A Company Limited by Guarantee)

Company number : 10571263  
Balance sheet as at 31 August 2020

		2020		2019	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		4,969,221		4,969,246
<b>Current assets</b>					
Debtors	11	86,386		103,773	
Cash at bank and in hand		<u>630,766</u>		<u>442,575</u>	
		717,152		546,348	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	12	<u>123,854</u>		<u>95,677</u>	
<b>Net current assets</b>			593,298		450,671
<b>Net assets excluding pension liability</b>			<u>5,562,519</u>		<u>5,419,917</u>
Defined benefit pension scheme liability	21		<u>(2,619,000)</u>		<u>(2,008,000)</u>
<b>Total net assets</b>			<u><u>2,943,519</u></u>		<u><u>3,411,917</u></u>
<b>Funds of the academy trust :</b>					
<b>Restricted funds</b>					
Fixed asset fund	13	4,969,219		5,061,109	
Restricted income fund	13	435,852		201,360	
Pension reserve	13	<u>(2,619,000)</u>		<u>(2,008,000)</u>	
<b>Total restricted funds</b>			2,786,071		3,254,469
<b>Unrestricted income funds</b>	13		157,448		157,448
<b>Total funds</b>			<u><u>2,943,519</u></u>		<u><u>3,411,917</u></u>

The financial statements on pages 20 to 40 were approved by the trustees, and authorised for issue on ... 8th December 2020 and are signed on their behalf by:

..........

Roy Fackrell - Chair of Trustees

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Statement of cash flows for the year ended 31 August 2020**

	Notes	2019/20 £	2018/19 £
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	17	308,697	81,996
<b>Cash flows from investing activities</b>	18	(120,506)	29,264
<b>Change in cash and cash equivalents in the reporting period</b>		<hr/> 188,191	<hr/> 111,260
Cash and cash equivalents at 1 September 2019		442,575	331,315
<b>Cash and cash equivalents at 31 August 2020</b>	19	<hr/> 630,766	<hr/> 442,575

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020**

**1. Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

**Basis of preparation**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Westminster Academy Trust meets the definition of a public benefit entity under FRS 102.

**Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**1. Accounting policies (continued)**

**Income (continued)**

- **Donations**  
Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.
- **Other income**  
Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.
- **Donated goods, facilities and services**  
Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Upon sale the fair value of the goods is charged against, and the proceeds are recognised as, 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

**Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

- **Expenditure on raising funds**  
This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.
- **Charitable activities**  
These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**1. Accounting policies (continued)**

**Tangible fixed assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset over its expected useful life as follows:

Long leasehold buildings	- straight line over 50 years
Furniture and equipment	- 10% straight line
Computer hardware	- 33% straight line

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

**Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**Leased assets**

Rentals under operating leases are charged on a straight line basis over the lease term.

**Financial instruments**

The academy trust only holds basic financial instruments as defined by FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows :

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**1. Accounting policies (continued)**

**Financial instruments (continued)**

*Cash at bank* is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

**Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**Pension benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income/(expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**1. Accounting policies (continued)**

**Pension benefits (continued)**

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency or Department for Education.

**Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**2. Donations and capital grants**

	Unrestricted funds £	Restricted general fund £	Restricted fixed asset funds £	2019/20 Total £	2018/19 Total £
Capital grants	-	-	9,146	9,146	86,311
	-	-	9,146	9,146	86,311
<b>2019 total</b>	-	-	86,311	86,311	

**3. Funding for the Academy Trust's educational operations**

	Unrestricted funds £	Restricted general fund £	Restricted fixed asset funds £	2019/20 Total £	2018/19 Total £
<b>DfE/ESFA grants</b>					
General Annual Grant (GAG)	-	1,921,527	-	1,921,527	1,926,832
Other DfE Group grants	-	367,762	-	367,762	295,808
	-	2,289,289	-	2,289,289	2,222,640
<b>Other government grants</b>					
Local authority grants	-	143,547	-	143,547	134,691
<b>Exceptional government funding</b>					
Coronavirus exceptional support	-	4,827	-	4,827	-
	-	148,374	-	148,374	134,691
Other income from the academy trust's educational operations	33,060	-	-	33,060	56,478
	33,060	148,374	-	181,434	191,169
	33,060	2,437,663	-	2,470,723	2,413,809
<b>2019 total</b>	56,478	2,357,331	-	2,413,809	

The academy trust has been eligible to claim additional funding in the period from government support schemes in response to the coronavirus outbreak. The funding received is shown above under "exceptional government funding".

- The funding received for coronavirus exceptional support covers £4,827 of cleaning and sanitising equipment costs. These costs are included in notes 7 and 8 below as appropriate.

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**4. Investment income**

	Unrestricted funds £	Restricted funds £	2019/20 Total £	2018/19 Total £
Short term deposits	994	-	994	249
<b>2019 total</b>	<b>249</b>	<b>-</b>	<b>249</b>	

**5. Expenditure**

	Staff costs £	Non pay expenditure Premises £	Other £	2019/20 Total £	2018/19 Total £
Academy's educational operations					
Direct costs	1,400,941	72,162	108,657	1,581,760	1,672,960
Allocated support costs	423,385	184,422	222,694	830,501	850,191
	<u>1,824,326</u>	<u>256,584</u>	<u>331,351</u>	<u>2,412,261</u>	<u>2,523,151</u>
<b>2019 total</b>	<b>1,946,602</b>	<b>223,667</b>	<b>352,882</b>	<b>2,523,151</b>	

Net income/(expenditure) for the period includes :

		2019/20 £	2018/19 £
Operating leases	- plant and machinery	5,429	5,429
Depreciation		130,671	125,260
Fees payable to auditor	- audit	<u>9,350</u>	<u>9,050</u>

**6. Charitable activities**

	Unrestricted funds £	Restricted pension fund £	Other restricted funds £	2019/20 Total £	2018/19 Total £
Educational operations					
Direct costs	4,167	-	1,577,593	1,581,760	1,672,960
Support costs	29,887	74,000	726,614	830,501	850,191
	<u>34,054</u>	<u>74,000</u>	<u>2,304,207</u>	<u>2,412,261</u>	<u>2,523,151</u>
<b>2019 total</b>	<b>48,579</b>	<b>91,000</b>	<b>2,383,572</b>	<b>2,523,151</b>	

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

Notes to the financial statements for the year ended 31 August 2020 (continued)

**6. Charitable activities (continued)**

	Unrestricted funds £	Restricted pension fund £	Other restricted funds £	2019/20 Total £	2018/19 Total £
<b>Analysis of support costs</b>					
Support staff costs	-	74,000	349,385	423,385	465,595
Depreciation	-	-	58,509	58,509	36,307
Premises costs	-	-	131,342	131,342	103,836
Other support costs	29,887	-	176,288	206,175	234,003
Governance costs	-	-	11,090	11,090	10,450
<b>Total support costs</b>	<u>29,887</u>	<u>74,000</u>	<u>726,614</u>	<u>830,501</u>	<u>850,191</u>
<b>2019 total</b>	<u>38,104</u>	<u>91,000</u>	<u>721,087</u>	<u>850,191</u>	

**7. Staff**

**a) Staff costs**

Staff costs during the period were:

	2019/20 £	2018/19 £
Wages and salaries	1,191,844	1,359,828
Social security costs	110,387	118,288
Pension costs	376,677	365,928
	<u>1,678,908</u>	<u>1,844,044</u>
Agency staff costs	145,418	78,594
Staff restructuring costs	-	23,964
	<u>1,824,326</u>	<u>1,946,602</u>
	2019/20 £	2018/19 £
Staff restructuring costs comprise :		
Redundancy payments	-	23,964
	<u>-</u>	<u>23,964</u>

**Westminster Academy Trust**  
**(A Company Limited by Guarantee)**

**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**7. Staff (continued)**

**b) Staff numbers**

The average number of persons employed by the academy during the year was as follows:

	2019/20 Number	2018/19 Number
Teachers	15	18
Administration and support	48	46
Management	4	5
	<u>67</u>	<u>69</u>

**c) Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was :

	2019/20 Number	2018/19 Number
£90,001 - £100,000	<u>1</u>	<u>1</u>

**d) Key management personnel**

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £336,100 (2019: £356,441).

**8. Related Party Transactions - Trustees' remuneration and expenses**

One or more trustees has been paid remuneration or has received other benefits from employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment.

The value of trustees' remuneration and other benefits was as follows :

Mr M Samad (principle and trustee)	
Remuneration	£90,000 - £95,000 (2019 : £90,000 - £95,000)
Employer's pension contributions paid	£20,000 - £25,000 (2019 : £15,000 - £20,000)

There were no travel and subsistence expenses reimbursed or paid directly to any trustee during the current or previous year.

Other related party transactions involving the trustees are set out in note 22.

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**9. Trustees' and officers' insurance**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

**10. Tangible fixed assets**

	Leasehold land and buildings £	Furniture and equipment £	Computer hardware £	Total £
<b>Cost or valuation</b>				
At 1 September 2019	5,182,810	45,535	56,339	5,284,684
Additions	60,221	54,412	16,013	130,646
At 31 August 2020	<u>5,243,031</u>	<u>99,947</u>	<u>72,352</u>	<u>5,415,330</u>
<b>Depreciation</b>				
At 1 September 2019	263,609	11,760	40,069	315,438
Charge for the year	104,858	9,994	15,819	130,671
At 31 August 2020	<u>368,467</u>	<u>21,754</u>	<u>55,888</u>	<u>446,109</u>
<b>Net book values</b>				
At 31 August 2020	<u>4,874,564</u>	<u>78,193</u>	<u>16,464</u>	<u>4,969,221</u>
At 31 August 2019	<u>4,919,201</u>	<u>33,775</u>	<u>16,270</u>	<u>4,969,246</u>

Leasehold property was valued at 1 February 2017 by The Valuation Office Agency – DVS and the furniture and equipment and computer hardware were valued as at the same date by the trustees. The basis on which the valuations were made was depreciated replacement cost.

Cost or valuation at 31 August 2020 is represented by :

	Leasehold land and buildings £	Furniture and equipment £	Computer hardware £	Total £
Valuation in 2017	5,051,160	45,234	44,138	5,140,532
Cost	191,871	54,713	28,214	274,798
	<u>5,243,031</u>	<u>99,947</u>	<u>72,352</u>	<u>5,415,330</u>

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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**11. Debtors**

	2020 £	2019 £
VAT recoverable	14,338	7,463
Prepayments and accrued income	72,048	96,310
	<u>86,386</u>	<u>103,773</u>

**12. Creditors**

	2020 £	2019 £
<b>Amounts falling due within one year :</b>		
Accruals and deferred income	123,854	95,677
	<u>123,854</u>	<u>95,677</u>
<b>Deferred income</b>		
Deferred income at 1 September 2019	53,970	31,738
Resources deferred in the year	69,057	53,970
Amounts released from previous years	(53,970)	(31,738)
Deferred income at 31 August 2020	<u>69,057</u>	<u>53,970</u>

At the balance sheet date the academy trust was holding funds received in advance for universal infant free school meals and the condition improvement funding grant.

**13. Funds**

	Balance at 1 September 2019 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2020 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	201,360	1,921,527	(1,657,400)	(29,635)	435,852
Pupil premium	-	202,365	(202,365)	-	-
Other grants	-	313,771	(313,771)	-	-
	<u>201,360</u>	<u>2,437,663</u>	<u>(2,173,536)</u>	<u>(29,635)</u>	<u>435,852</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	4,830,242	-	(112,055)	-	4,718,187
DfE Group capital grants	230,867	9,146	(16,576)	-	223,437
Capital expenditure from GAG	-	-	(2,040)	29,635	27,595
	<u>5,061,109</u>	<u>9,146</u>	<u>(130,671)</u>	<u>29,635</u>	<u>4,969,219</u>
<b>Pension reserve</b>	<u>(2,008,000)</u>	<u>-</u>	<u>(74,000)</u>	<u>(537,000)</u>	<u>(2,619,000)</u>
<b>Total restricted funds</b>	<u>3,254,469</u>	<u>2,446,809</u>	<u>(2,378,207)</u>	<u>(537,000)</u>	<u>2,786,071</u>
<b>Unrestricted funds</b>					
Other income	157,448	34,054	(34,054)	-	157,448
<b>Total unrestricted funds</b>	<u>157,448</u>	<u>34,054</u>	<u>(34,054)</u>	<u>-</u>	<u>157,448</u>
<b>Total funds</b>	<u>3,411,917</u>	<u>2,480,863</u>	<u>(2,412,261)</u>	<u>(537,000)</u>	<u>2,943,519</u>

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**13. Funds (continued)**

The specific purposes for which the funds are to be applied are as follows:

**Restricted general funds**

These comprise all restricted funds other than restricted fixed asset funds and include grants from The Education and Skills Funding Agency and Birmingham City Council.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

**Unrestricted funds**

These comprise resources that may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

**Restricted fixed asset funds**

These comprise resources which are to be applied to specific capital purposes imposed by The Education and Skills Funding Agency and Birmingham City Council where the asset acquired or created is held for a specific purpose.

**Comparative information in respect of the preceding period**

	Balance at 1 September 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2019 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	102,341	1,926,832	(1,827,813)	-	201,360
Pupil premium	-	204,930	(204,930)	-	-
Other grants	-	225,569	(225,569)	-	-
	<u>102,341</u>	<u>2,357,331</u>	<u>(2,258,312)</u>	<u>-</u>	<u>201,360</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	4,950,354	-	(120,112)	-	4,830,242
DfE Group capital grants	149,704	86,311	(5,148)	-	230,867
	<u>5,100,058</u>	<u>86,311</u>	<u>(125,260)</u>	<u>-</u>	<u>5,061,109</u>
<b>Pension reserve</b>	<u>(1,573,000)</u>	<u>-</u>	<u>(91,000)</u>	<u>(344,000)</u>	<u>(2,008,000)</u>
<b>Total restricted funds</b>	<u>3,629,399</u>	<u>2,443,642</u>	<u>(2,474,572)</u>	<u>(344,000)</u>	<u>3,254,469</u>
<b>Unrestricted funds</b>					
Other income	149,300	56,727	(48,579)	-	157,448
<b>Total unrestricted funds</b>	<u>149,300</u>	<u>56,727</u>	<u>(48,579)</u>	<u>-</u>	<u>157,448</u>
<b>Total funds</b>	<u>3,778,699</u>	<u>2,500,369</u>	<u>(2,523,151)</u>	<u>(344,000)</u>	<u>3,411,917</u>

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**14. Analysis of net assets between funds**

Fund balances at 31 August 2020  
are represented by:

	Unrestricted funds £	Restricted pension funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	-	4,969,221	4,969,221
Current assets	157,448	-	521,901	37,803	717,152
Current liabilities	-	-	(86,049)	(37,805)	(123,854)
	157,448	-	435,852	4,969,219	5,562,519
Pension scheme liability	-	(2,619,000)	-	-	(2,619,000)
<b>Total net assets</b>	<b>157,448</b>	<b>(2,619,000)</b>	<b>435,852</b>	<b>4,969,219</b>	<b>2,943,519</b>

Comparative information in  
respect of the preceding period is  
as follows :

	Unrestricted funds £	Restricted pension funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	-	4,969,246	4,969,246
Current assets	157,448	-	297,037	91,863	546,348
Current liabilities	-	-	(95,677)	-	(95,677)
	157,448	-	201,360	5,061,109	5,419,917
Pension scheme liability	-	(2,008,000)	-	-	(2,008,000)
<b>Total net assets</b>	<b>157,448</b>	<b>(2,008,000)</b>	<b>201,360</b>	<b>5,061,109</b>	<b>3,411,917</b>

**15. Capital commitments**

	2020 £	2019 £
Contracted for but not provided in the financial statements	-	60,000

**16. Commitments under operating leases**

At 31 August 2020 the total of the Academy  
Trust's future minimum lease payments under non-  
cancellable operating leases was:

	Total 2020 £	Other Total 2019 £
Amounts due within one year	5,760	5,429
Amounts due between one and five years	11,521	-
	17,281	5,429

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

<b>17. Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>	<b>2019/20</b>	<b>2018/19</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Net income/(expenditure) for reporting period (as per the SoFA)	68,602	(22,782)
Adjusted for :		
Depreciation (note 10)	130,671	125,260
Capital grants from DfE and other capital income	(9,146)	(86,311)
Interest receivable (note 4)	(994)	(249)
Defined benefit pension scheme cost less contributions payable (note 21)	37,000	51,000
Defined benefit pension scheme finance cost/(income) (note 21)	37,000	40,000
Decrease / (increase) in debtors	17,387	1,332
Increase / (decrease) in creditors	28,177	(26,254)
<b>Net cash provided by / (used in) operating activities</b>	<b>308,697</b>	<b>81,996</b>

<b>18. Cash flows from investing activities</b>	<b>2019/20</b>	<b>2018/19</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Interest received	994	249
Purchase of tangible fixed assets	(130,646)	(57,296)
Capital grants from DfE Group	9,146	86,311
<b>Net cash (used in) / provided by investing activities</b>	<b>(120,506)</b>	<b>29,264</b>

<b>19. Analysis of cash and cash equivalents</b>	<b>At</b>	<b>At</b>
	<b>31 August</b>	<b>31 August</b>
	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Cash at bank and in hand	630,766	442,575
	<b>630,766</b>	<b>442,575</b>

**20. Member's liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**21. Pension and similar obligations**

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by West Midland Pension Fund. Both are multi-employer defined-benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

**Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every four years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are :

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation is due to be implemented from 1 April 2023.

**Westminster Academy Trust**  
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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**21. Pension and similar obligations (continued)**

**Valuation of the Teachers' Pension Scheme (continued)**

The employer's pension costs paid to TPS in the year amounted to £150,582. (2019 : £109,676).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £172,000 (2019 : £192,000), of which employer's contributions totalled £148,000. (2019 : £164,000) and employees' contributions totalled £24,000 (2019 : £28,000). The agreed contribution rates for future years are 20.1% for employers and between 5.5% and 9.9% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The trustees have agreed that the trust will make additional contributions in addition to normal funding levels over the next 31 years.

**Principal actuarial assumptions**

	<b>At 31 August 2020</b>	<b>At 31 August 2019</b>
Rate of increase in salaries	3.20%	3.65%
Rate of increase for pensions in payment / inflation	2.20%	2.15%
Discount rate for scheme liabilities	1.65%	1.90%
Inflation assumption (CPI)	2.20%	2.15%
Commutation of pensions to lump sums	50.00%	50.00%

**Sensitivity analysis**

	<b>As disclosed</b>	<b>Discount rate</b>	<b>CPI rate</b>	<b>In life expectancy</b>
		<b>+ 0.1% pa</b>	<b>+ 0.1% pa</b>	<b>+ 1 year</b>
	<b>£'000s</b>	<b>£'000s</b>	<b>£'000s</b>	<b>£'000s</b>
Present value of total obligation	3,237	3,140	3,317	3,362
Projected service cost	213	206	220	221
		<b>- 0.1% pa</b>	<b>- 0.1% pa</b>	<b>- 1 year</b>
	<b>£'000s</b>	<b>£'000s</b>	<b>£'000s</b>	<b>£'000s</b>
Present value of total obligation	3,237	3,337	3,159	3,117
Projected service cost	213	220	206	205

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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**21. Pension and similar obligations (continued)**

**Local Government Pension Scheme (continued)**

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 August 2020	At 31 August 2019
Retiring today		
Males	21.9	20.9
Females	24.1	23.2
Retiring in 20 years		
Males	23.8	22.6
Females	26.0	25.1

The academy trust's share of the assets in the scheme was :

	31 August 2020 £	31 August 2019 £
Equities	347,000	371,000
Government bonds	67,000	58,000
Other bonds	24,000	23,000
Property	47,000	50,000
Cash/liquidity	41,000	22,000
Other	92,000	91,000
<b>Total market value of assets</b>	<b>618,000</b>	<b>615,000</b>

The actual return on scheme assets was £66,000 (2019 : £32,000).

	2019/20 £	2018/19 £
<b>Amount recognised in the statement of financial activities</b>		
Current service cost	185,000	215,000
Net interest cost	37,000	40,000
<b>Total amount recognised in the SoFA</b>	<b>222,000</b>	<b>255,000</b>

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**Notes to the financial statements for the year ended 31 August 2020 (continued)**

**21. Pension and similar obligations (continued)**

**Local Government Pension Scheme (continued)**

**Changes in the present value of defined benefit obligations were as follows :**

	2019/20	2018/19
	£	£
At 1 September 2019	2,623,000	1,970,000
Current service cost	185,000	172,000
Interest cost	50,000	53,000
Employee contributions	24,000	28,000
Actuarial gain/(loss)	139,000	-
Benefits paid	(39,000)	(6,000)
Changes in financial assumptions	196,000	478,000
Past service cost	-	43,000
Changes in demographic assumptions	59,000	(115,000)
<b>At 31 August 2020</b>	<b>3,237,000</b>	<b>2,623,000</b>

**Changes in the fair value of academy's share of scheme assets were as follows :**

	2019/20	2018/19
	£	£
At 1 September 2019	615,000	397,000
Interest income	13,000	13,000
Actuarial gains/(losses)	(196,000)	-
Employer contributions	148,000	164,000
Employee contributions	24,000	28,000
Benefits paid	(39,000)	(6,000)
Return on assets less interest	53,000	19,000
<b>At 31 August 2020</b>	<b>618,000</b>	<b>615,000</b>
<b>Net pension scheme liability</b>	<b>(2,619,000)</b>	<b>(2,008,000)</b>

**22. Related party transactions**

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account other than certain trustees' remuneration already disclosed in note 8.